

Chief, General Services

Acting Chief, Logistics Office

Air Conditioning of Office and Shop Space

25 X1A

1. A representative of Technical Services Staff has advised this office that it will be necessary to air condition one section of their shop, that has little or no ventilation.

2. There are other offices in the  warehouse that will not have proper ventilation. It is the opinion of this office that all offices and work shops should be air conditioned, provided the cost is not prohibitive.

25 X1A

3. It is desired that your office make arrangements, at an early date, for an Engineer to survey these requirements in cooperation with a representative of this office.

25 X1A

LO/SD/FS/PHH;JGW:jcs (5 May 1953)

Distribution:

- 1 - Logistics Office
- 1 - Supply File
- 1 - Fac. Staff File

Document No. <u>0002</u>
File No. <u>01</u>
<input checked="" type="checkbox"/>
Date <u>1953</u>
Author <u>Logistics</u>
Date <u>May 19</u>
By: <u>013</u>

~~SECRET~~  
SECURITY INFORMATION

SECURITY INFORMATION

Acting Chief, Logistics Office

14 May 1953

Chief, General Services Office

25X1A

Air Conditioning at [redacted] Warehouse

B

1. Reference is made to your memorandum of 8 May 1953, same subject.

2. The Assistant Deputy Director for Administration has advised that the approval of air conditioning for the [redacted] Warehouse is unlikely. Therefore, he has requested that no action be taken to obtain an estimate, and that the matter be taken up directly with him.

25X1A



25X1A

GSO:MIM:aml

Document No.	003
No Change to [ ]	<input type="checkbox"/>
<input checked="" type="checkbox"/> Decl.	
Date:	19 3 6
Author:	
Date:	1978 19
By:	013

[redacted]  
SECURITY

SECURITY INFORMATION

SECRET

Approved For Release 2002/05/06 : CIA RDP78-03985A001200090003-3

## ROUTING AND RECORD SHEET

**INSTRUCTIONS:** Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:				NO.
				DATE
Facilities Staff/Supply Division/Logistics Office				COMMENTS
TO	ROOM NO.	DATE		OFFICER'S INITIALS
		REC'D	FWD'D	
1. Chief, Supply Division	1028 Qtrs. Eye	—	—	
2. Acting Chief of Logistics	1-50 Qtrs. Eye	5/25 5/25 5/25 5/25	5/25 5/25 5/25 5/25	AKS/m
3. Chief, TSS/TO WEE				
4.				
5.				
6.				
7.		25X1A		
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

Bill:

1. WE WANT SOME  
AIR CONDITIONING

2. WE SHOULD INCLUDE  
ALL INTERESTED  
PARTIES -

MAKE AN OVER  
ALL REQUIREMENT  
AND PRESENT TO  
HIA.

3. Please pick up  
the ball from  
here



1794-a